Community LIBRARY
Villages of Paddock Lake • Salem Lakes • Twin Lakes

**BOARD OF TRUSTEES**
Vacant, President
Vacant, Vice President
John Poole, Treasurer
Molly Day, Secretary
Jacob Biehn
Kathey Czischke
Kevin Fitzgerald
Patty Hintzman
Sandy Verges

**LeeAnn LoCicero, Director**
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# Board of Trustees Meeting

5:30pm, Monday, May 18, 2026

**Twin Lakes Library**
110 S. Lake Avenue, Twin Lakes, WI 53181

## Meeting Minutes

**Present:** Trustees: Biehn, Czischke, Day, Fitzgerald, Hintzman, Poole, Verges

**Absent:** None

**Administration:** LeeAnn LoCicero, Director

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1. **Call to order** – Secretary Day called the meeting to order at 5:30pm.
   If the President and Vice President are not available, the Secretary calls the meeting to order to facilitate the election of a Chair Pro Tem.

2. **Election of a Chair Pro Tem**
   Motion made by Trustee Fitzgerald to elect Trustee Czischke as the Chair Pro Tem, seconded by Trustee Day. Passed unanimously.

3. **Pledge of Allegiance and Roll Call**

4. **Election of Officers**
   Motion made by Trustee Fitzgerald to elect Trustee Poole as President, seconded by Trustee Day. Passed unanimously.
   Motion made by Trustee Fitzgerald to elect Trustee Czischke as Vice President, seconded by Trustee Day. Passed unanimously.
   Motion made by Trustee Poole to elect Trustee Hintzman as Treasurer, seconded by Trustee Fitzgerald. Passed unanimously.
   Motion made by Trustee Poole to elect Trustee Day as Secretary, seconded by Trustee Czischke. Passed unanimously.

5. **2025 Financial Audit**
   Amber Drewieske, from Clifton Larson Allen LLP presented the 2025 financial audit. Motion made by Trustee Poole to accept the 2025 financial audit as presented, seconded by Trustee Fitzgerald. Passed unanimously.

6. **2026-2027 Insurance renewal**
   Nancy Wuenne, from R&R Insurance presented the 2026-2027 insurance renewal. Motion made by Trustee Poole to accept the 2026-2027 insurance renewal as presented, seconded by Trustee Fitzgerald. Passed unanimously.

7. **Minutes from the board meeting held Monday, April 27, 2026**
   Motion made by Trustee Fitzgerald to accept the minutes of the meeting held Monday, April 27, 2026 as presented, seconded by Trustee Poole. Passed unanimously.

8. **Citizens comments** – None

9. **Financials**
   Motion made by Trustee Fitzgerald to accept the financial report as presented, seconded by Trustee Poole. Passed unanimously.

10. **Bills for payment**
    Motion made by Trustee Fitzgerald to pay bills as presented, seconded by Trustee Day. Passed unanimously.

11. **Director's Report**
    Director LoCicero reported May program are wrapping up as staff prepare for the Summer Reading Program. The theme of this summer's program is *Unearth a Story*. Readers of all ages are invited to dig into books, excavate hidden histories, and explore paleontology and archaeology. The kids summer reading finale will be on August 8 with Dinosaur Dimensions along with a picnic with food supplied by an anti-hunger grant through the Kenosha's YMCA, a custard stand provided by Culver's and craft tables provided by the Kenosha County's 4H Club. Staff attended the Twin Lakes Chamber's Business in the Park on Saturday, May 16 with over 70 people visited the library's table.

    Director LoCicero reported that the Kenosha County Library System has been discussing the possibility of merging with our neighbor library system, Prairie Lakes Library System (Racine, Walworth and Rock counties) off and on for many years. KCLS joined their consortium in 2016, when KCLS migrated to a shared catalog. Discussions and investigating the possibility of a merger will be ongoing. Wisconsin has 15 Library Systems and Kenosha County is the smallest with two-member Libraries, Community Library and the Kenosha Public Library. Library systems are regional networks that unite individual municipal libraries. They manage interlibrary loans, operate courier delivery of materials, and provide shared digital services. These systems also negotiate group pricing for software, hardware and offer professional consulting to keep local libraries compliant with state standards. Community Library will be closed on Monday, May 25 for Memorial Day.

12. **Correspondence** – None

13. **Standing committee reports**

    a. **Asset Inventory & Facilities** – None
    b. **Personnel & Finance** – None
    c. **Policy & Services –** None
    d. **Foundations & Memorials –** None

14. **New business**
    Reminder that President Poole will be assigning committees at the June meeting. Director LoCicero will send information about each committee to the Board. Members should let President Poole know which committees they are interested in serving on before the June 22 meeting.

15. **Friends of the Library report**
    Trustee Czischke reported the Friends made over $2,300 at the Spring Bling Fling and over $600 at the May book sale. Patrons inquired about the Friends holding a tai chi program due the popularity of a library program held earlier in the month. Director LoCicero is having staff look into having more tai chi programs.

16. **Date, time and location for the next meeting –** Monday, June 22, 2026 at Salem at 5:30pm.

17. **Adjournment**
    Chair Pro Tem Czischke adjourned the meeting at 6:23pm.

    Minutes respectfully submitted by Director LoCicero.