Community LIBRARY

Villages of Paddock Lake • Salem Lakes • Twin Lakes

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Katie Bjorkman, President
Elinor Decker, Vice President
John Poole, Treasurer
Molly Day, Secretary
Bill Barhyte
Kathey Czischke
Kevin Fitzgerald
Beth Hendrix

Board of Trustees Meeting

5:30pm, Monday, March 23, 2026

Twin Lakes Library
110 S. Lake Avenue, Twin Lakes, WI 53181

LeeAnn LoCicero, Director
24615 89th Street
Salem, WI 53168
(262) 843-3348 Telephone
(262) 843-3144 Fax
communitylib.org

Meeting Minutes

Present: President Bjorkman, Trustees: Barhyte, Czischke, Day, Fitzgerald, Hendrix

Absent: Trustees: Decker, Poole

Administration: LeeAnn LoCicero, Director

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1. **Call to order** – President Bjorkman called the meeting to order at 5:30pm.

2. **Pledge of Allegiance and Roll Call**

3. **Minutes from the board meetings held Monday, February 23, 2026**
   Motion made by President Bjorkman to accept the minutes of the meeting held Monday, February 23, 2026, seconded by Trustee Fitzgerald. Trustee Barhyte abstained. Motion passed.

4. **Citizens comments** – None

5. **Financials**
   Motion made by President Bjorkman to accept the financial report as presented, seconded by Trustee Day. Passed unanimously.

6. **Bills for payment**
   Motion made by Trustee Fitzgerald to pay bills as presented, seconded by Trustee Czischke. Passed unanimously.

7. **Director's Report**
   Director LoCicero reported the BS&A financial software training went well. The financial auditors will be at the library later this week. Several youth programs have been planned during the day throughout the week as schools are off for spring break. Library patron and local author, Amber McBee, donated 30 copies of her children's scrapbook titled, *Spring With You* for patrons to take. Bristol Grade School participated in a schoolwide outreach project called *Kindness Academy: Leave Your Mark with Kindness*. Students colored over 400 bookmarks and donated them to the library for patrons to take as a small act of kindness from the Bristol School community. A new program called *Book Bingo* began at the beginning of the month. The reading challenge is a year-long, self-directed reading challenge for adults. Patrons mark off squares as they read throughout the year. When they earn a bingo, they receive a prize. If they complete a blackout by the end of the year, they will be entered into a drawing for a grand prize. National Library week is April 19-25. The Library will hold a Food for Fines event during that week. Patrons can pay down their fines by donating non-perishable items. Food donations will be sent to the Sharing Center in Trevor and to the Twin Lakes Food Pantry. Staff are planning for the Summer Reading Program which will be held June 1-August 8. Staff are reaching out to local businesses requesting donations for prizes to give to participants. Director LoCicero stated the three remaining municipalities in the Joint Library Operating Agreement are currently working to revise the new agreement. Twin Lakes is having their attorney review the draft. Director LoCicero will continue to inquire about its progress.

8. **Correspondence** – None

9. **Standing committee reports**

   a. **Asset Inventory & Facilities** – None
   b. **Personnel & Finance**
   Director's Performance Evaluation and Employee Agreement

   Motion made by President Bjorkman to go into closed session pursuant to Wisconsin Statues Section 19.85(1)(c) to consider item 9b. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Czischke. Passed unanimously.

   Motion made by President Bjorkman to go into open session, seconded by Trustee Czischke. Passed unanimously.

   Motion made by President Bjorkman to approve the Director's Performance Evaluation and Employee Agreement as presented, seconded by Trustee Hendrix. Passes unanimously.

   c. **Policy & Services –** None
   d. **Foundations & Memorials –** None

10. **New business** – None

11. **Friends of the Library report**
Trustee Czischke reported the Spring Bling Fling will be on April 16, 17, 18, 24, 25.

12. **Date, time and location for the next meeting –** Monday, April 27, 2026 at Salem at 5:30pm.

13. **Adjournment**
President Bjorkman adjourned the meeting at 6:37pm.

Minutes respectfully submitted by Director LoCicero.