Community LIBRARY

Villages of Paddock Lake • Salem Lakes • Twin Lakes

BOARD OF TRUSTEES

Katie Bjorkman, President
Elinor Decker, Vice President
John Poole, Treasurer
Molly Day, Secretary
Bill Barhyte
Kathey Czischke
Kevin Fitzgerald
Beth Hendrix

LeeAnn LoCicero, Director

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Board of Trustees Meeting

5:30pm, Monday, February 23, 2026

Salem Building
24615 89th Street, Salem, WI 53168

Meeting Minutes

Present: President Bjorkman, Trustees: Czischke, Day, Decker, Fitzgerald, Hendrix

Absent: Trustees: Barhyte, Poole

Administration: LeeAnn LoCicero, Director

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1. **Call to order** – President Bjorkman called the meeting to order at 5:32pm.

2. **Pledge of Allegiance and Roll Call**

3. **Minutes from the board meetings held Monday, January 26, 2026**
   Motion made by President Bjorkman to accept the minutes of the meeting held Monday, January 26, 2026, seconded by Trustee Czischke. Trustee Day abstained. Motion passed.

4. **Citizens comments** – None

5. **Financials**
   Motion made by President Bjorkman to accept the January financial report as presented, seconded by Trustee Hendrix. Passed unanimously.

6. **Bills for payment**
   Motion made by President Bjorkman to pay bills as presented, seconded by Trustee Fitzgerald. Passed unanimously.

7. **Wisconsin Public Library Annual Report**
   Motion made by Trustee Czischke to accept the Wisconsin Public Library Annual Report, seconded by Trustee Fitzgerald. Passed unanimously.

8. **Food for Fines**
   Motion made by Trustee Hendrix to hold a Food for Fines event during National Library Week, the week of April 19, seconded by Trustee Day. Passed unanimously.

9. **Director's Report**
   Director LoCicero reported that the Library is receiving training and going live with the new financial software (BS&A) this week. The financial audit will be done at the end of March. The following board member's terms end on April 30, 2026: Beth Hendrix (Twin Lakes), Kathey Czischke (Salem Lakes), Molly Day (Salem Lakes). The Library will hold a variety of youth programs throughout spring break week in March. Gateway Technical College will be back with their Fab Lab with two classes on laser engraving. The Adult Services staff created a Book Bingo Challenge that will be introduced in March and will end in December. Tax forms are available at both branches and Kenosha's United Way Volunteer Income Tax Assistance (VITA) program will be at the Kenosha County Center in Bristol. Staff continue to provide a monthly storytime at Head Start and at Salem Grade School. Jeannie Gomoll, Youth Services Manager, will represent the library at the Westosha High School Key Communicator's event this week. The group's purpose is to bring key community members together to strengthen communication between the school and the community. The part-time Youth

Services vacancy has been filled.

10. **Correspondence** – None

11. **Standing committee reports**
    a. **Asset Inventory & Facilities** – None
    b. **Personnel & Finance –** The Personnel and Finance committee will meet on March 23 to review the Library Director's annual evaluation.
    c. **Policy & Services –** None
    d. **Foundations & Memorials –** None

12. **New business** – None

13. **Friends of the Library report**
    Trustee Czischke reported that they are collecting jewelry for the April Spring Bling Fling.

14. **Date, time and location for the next meeting –** Monday, March 23, 2026 at Twin Lakes at 5:30pm.

15. **Adjournment**
    President Bjorkman adjourned the meeting at 6:20pm.

Minutes respectfully submitted by Director LoCicero.