Community LIBRARY

Villages of Paddock Lake • Salem Lakes • Twin Lakes

BOARD OF TRUSTEES

Katie Bjorkman, President
Elinor Decker, Vice President
John Poole, Treasurer
Molly Day, Secretary
Bill Barhyte
Kathey Czischke
Kevin Fitzgerald
Beth Hendrix

Board of Trustees Meeting

5:30pm, Monday, January 26, 2026

Twin Lakes Library
110 S. Lake Avenue, Twin Lakes, WI 53181

LeeAnn LoCicero, Director

24615 89th Street
Salem, WI 53168
(262) 843-3348 Telephone
(262) 843-3144 Fax
communitylib.org

Meeting Minutes

Present: President Bjorkman, Trustees: Czischke, Decker, Fitzgerald, and Hendrix

Absent: Trustees: Barhyte, Day and Poole

Administration: LeeAnn LoCicero, Director

---

1. **Call to order** – President Bjorkman called the meeting to order at 5:47pm.

2. **Pledge of Allegiance and Roll Call**

3. **Minutes from the board meetings held Monday, December 15, 2025**
   Motion made by Trustee Hendrix to accept the minutes of the meeting held Monday, December 15, 2025, seconded by Trustee Czischke. Passed unanimously.

4. **Citizens comments** – None

5. **Financials**
   Motion made by President Bjorkman to accept the financial report as presented, seconded by Trustee Decker. Passed unanimously.

6. **Bills for payment**
   Motion made by Trustee Hendrix to pay bills as presented, seconded by Trustee Fitzgerald. Passed unanimously.

7. **Director's Report**
   Director LoCicero reported on the 2025 Library Usage statistics. The library's annual report to the state is currently being worked on and is required to be submitted to KCLS and then to DPI by the end of February. The report will be ready for board review/approval at the February 23 meeting. The auditors will be working on the library's financial audit in March. Library staff are working with BS&A, the Village's financial software company and plans to go live in the new system at the end of February. The Winter Reading Challenge runs through February 2. Patrons were invited to bring in their artwork to be put on display at the Salem branch through February. Versiti Blood Center held a blood drive on January 2 with 19 donors participating. Puzzlepalooza Jigsaw Puzzle Competition ends at the end of the month. Tax forms are available at both branches. Kenosha County residents may contact Kenosha's United Way Volunteer Income Tax Assistance (VITA) program, in which assistance will be offered at the Kenosha County Center. Kenosha County Parks Department is hosting a new program called "Pages in the Park" this year. Events will be held in the Kenosha County parks where residents can socialize and spend time reading. The Community Library staff will attend and promote our services at the Silver Lake Park in July, Kenosha County Veterans Memorial Park in August, and at the Fox River Park in September.

8. **Correspondence** – None

9. **Standing committee reports**

   a. **Asset Inventory & Facilities** – None
   b. **Personnel & Finance** - None
   c. **Policy & Services –** None
   d. **Foundations & Memorials –** None

10. **New business** – None

11. **Friends of the Library report**
    Trustee Czischke reported the next book sale will be February 5-7.

12. **Date, time and location for the next meeting –** Monday, February 23, 2026 at Salem at 5:30pm.

13. **Adjournment**
    President Bjorkman adjourned the meeting at 6:10pm.

    Minutes respectfully submitted by Director LoCicero.