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**BOARD OF TRUSTEES**

Katie Bjorkman, President  
Elinor Decker, Vice President  
John Poole, Treasurer  
Molly Day, Secretary  
Bill Barhyte  
Kathey Czischke  
Kevin Fitzgerald  
Beth Hendrix

**Board of Trustees Meeting**

5:30pm, Monday, August 25, 2025

**Salem Building**

24615 89<sup>th</sup> Street, Salem, WI 53168

**LeeAnn LoCicero, Director**

24615 89th Street  
Salem, WI 53168  
(262) 843-3348 Telephone  
(262) 843-3144 Fax  
communitylib.org

**Meeting Minutes**

**Present:** President Bjorkman, Trustees: Barhyte, Czischke, Day, Decker, Fitzgerald, Hendrix, Poole

**Absent:** None

**Administration:** LeeAnn LoCicero, Director

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1. **Call to order** – President Bjorkman called the meeting to order at 5:30pm.
2. **Pledge of Allegiance and Roll Call**
3. **Minutes from the board meetings held Monday, July 28, 2025**  
Motion made by Trustee Poole to accept the minutes of the meeting held Monday, July 28, 2025, seconded by Trustee Hendrix. Passed unanimously.
4. **Citizens comments** – None
5. **Financials**  
Motion made by President Bjorkman to accept the financial report as presented, seconded by Trustee Fitzgerald. Passed unanimously.
6. **Bills for payment**  
Motion made by Trustee Fitzgerald to pay all bills as presented, seconded by Trustee Czischke. Passed unanimously.
7. **Director's Report**  
Director LoCicero reviewed the second quarter library usage statistics. The Summer Reading Program ended with 460 people participating and logging 359,537 minutes. All kids who finished received a prize and were eligible to enter into a grand prize drawing as well as the adults. In March, staff sent letters to our area businesses asking for prize sponsorship. Many businesses responded with generous donations totaling over \$5,700. During the months of June, July and August, the library held 181 programs for over 2,300 patrons. In addition to assisting patrons in the library and programming, staff also continue to deliver large print books to Archwood and Meadowview Village Senior Living and will be adding a senior storytime at Archwood in September. Staff have attended the Sharing Center's Back to School open house on August 8, 13, 20 and Lakewood School's Open House on August 13. Staff will attend the Salem Grade School Community Picnic on August 27 and Riverview's Open House on August 28. Thrivent offers a Community Impact grant in which we received a \$250 donation to go towards purchasing books for our 1000 Books Before Kindergarten program. September is Library Card Signup Month. September programs include: Local guitarist Tom Stecker will lead us in fun songs in front of a campfire and S'mores, The Racine Zoo will bring animals of the world, Larkspur & Leo Artisan Floral Design from Lake Villa will present "From Grocery to Gorgeous", Trillium Yoga Studio will teach Chair Yoga and Black Point Estate & Gardens will present *The Golden Era of Steam Yachting: Geneva Lake and its Sailors*.

- 8. Correspondence** – None
- 9. Standing committee reports**
  - a. Asset Inventory & Facilities** – None
  - b. Personnel & Finance** – None
  - c. Policy & Services** – None
  - d. Foundations & Memorials** – None
- 10. New business** – The budget should be revised this year to include new book drops and accounting software.
- 11. Friends of the Library report**

Trustee Czischke reported the next book sale will be in November. They are accepting hardcover book donations for the next sale and jewelry donations for the spring sale.
- 12. Date, time and location for the next meeting** – Monday, September 22, 2025 at Twin Lakes at 5:30pm.
- 13. Adjournment**

President Bjorkman adjourned the meeting at 5:55pm.

Minutes respectfully submitted by Director LoCicero.