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**BOARD OF TRUSTEES**

Beth Hendrix, President  
Katie Bjorkman, Vice President  
John Poole, Treasurer  
Molly Day, Secretary  
Kathy Czischke  
Elinor Decker  
Kevin Fitzgerald  
Sue Hughes  
Sandy Verges

**Board of Trustees Meeting**

5:30pm, Monday, July 22, 2024

**Twin Lakes Building**

110 S. Lake Avenue, Twin Lakes, WI 53181

**Meeting Minutes**

**LeeAnn Briese, Director**

24615 89th Street  
Salem, WI 53168  
(262) 843-3348 Telephone  
(262) 843-3144 Fax  
communitylib.org

**Present:** Trustees: Bjorkman, Czischke, Fitzgerald, Hughes, Poole, Verges

**Absent:** President Hendrix, Trustees: Day, Decker

**Administration:** LeeAnn Briese, Director and Tim Pfeuffer, Building Maintenance staff

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- 1. Call to order** – Vice President Bjorkman called the meeting to order at 5:30pm.
- 2. Pledge of Allegiance and Roll Call**
- 3. Salem building humidity issue**  
Motion made by Trustee Bjorkman to accept MPC's offer to install a temporary dehumidifier for the remainder of the summer at no charge to see if it works, seconded by Trustee Czischke. Motion failed on a roll call vote. Yes – Trustees: Bjorkman, Czischke, Verges. No – Trustees: Hughes, Fitzgerald, Poole.
- 4. Minutes from the board meetings held Monday, June 24, 2024**  
Motion made by Trustee Fitzgerald to accept the minutes of the meeting held Monday, June 24, 2024, seconded by Trustee Czischke. Passed unanimously.
- 5. Citizens comments** – Nancy Kemp, former Library Board Trustee, said it was a pleasure to be on the Library Board and to work with the Board and the communities along with other various comments.
- 6. Financials**  
Motion made by Trustee Poole to accept the financial report as presented, seconded by Trustee Czischke. Passed unanimously.
- 7. Bills for payment**  
Motion made by Trustee Czischke to pay all bills as presented, seconded by Trustee Poole. Passed unanimously.
- 8. Director's Report**  
Director Briese reviewed the second quarter library usage statistics. The Summer Reading Program runs through August 3. Program updates: PuzzlePalooza, month long the jigsaw puzzle competition has been popular with over 70 people participating. Patrons have been visiting the garden and the self-guided garden book. Area high school teacher will be bringing reptiles to Twin Lakes. Author Danielle Lincoln Hanna will be at Salem to present her Mailboat Suspense series. We will have a Monarch Butterfly presentation by the Wehr Nature Center and a butterfly exhibit. Investigator and author Chad Lewis will present Mysterious Creatures of Wisconsin. Artist Jennifer Evans will teach a watercolor class. Trustees Training Week will be held the week of August 19. Trustee Training Week is coordinated by the South Central Library System with all 16 Wisconsin Public Library Systems sponsoring. Additional financial support comes from the WI Division for Libraries and Technology (DLT) and the Institute of Museum and Library Services (IMLS).
- 9. Correspondence** – None

**10. Standing committee reports**

- a. **Asset Inventory & Facilities** – None
- b. **Personnel & Finance** – None
- c. **Policy & Services** – None
- d. **Foundations & Memorials** – None

**11. New business** – None

**12. Friends of the Library report**

Trustee Czischke reported the next book sale will be August 1-3 and they will be giving tote bags when someone becomes a member and will also be selling them.

**13. Date, time and location for the next meeting** – Monday, August 26, 2024 at Salem at 5:30pm.

**14. Adjournment**

Motion made by Trustee Poole to adjourn the meeting, seconded by Trustee Bjorkman.

Minutes respectfully submitted by Director Briese.