

BOARD OF TRUSTEES

Amee Janus, President
Beth Hendrix, Vice President
John Poole, Treasurer
Kathey Czischke, Secretary
Katie Bjorkman
Kim Chesser
Kevin Fitzgerald
Nancy Kemp
Kelly Sweeting

Board of Trustees Meeting
5:30pm, Monday, December 18, 2023

Salem Lakes Building
24615 89th Street, Salem, WI 53168

LeeAnn Briese, Director

24615 89th Street
Salem, WI 53168
(262) 843-3348 Telephone
(262) 843-3144 Fax
communitylib.org

Meeting Minutes

Present: President Janus, Trustees: Bjorkman, Czischke, Fitzgerald, Hendrix, Kemp, Poole and Sweeting

Absent: Trustee: Chesser

Administration: LeeAnn Briese, Director

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1. **Call to order:** President Janus called the meeting to order at 5:30pm.
 2. **Pledge of Allegiance and Roll Call**
 3. **Minutes from the board meetings held Monday, November 27, 2023**
Motion made by Trustee Hendrix to accept the minutes of the meeting held Monday, November 27, 2023, seconded by Trustee Kemp. Trustee Czischke abstained. Motion passed.
 4. **Citizens comments** - None
 5. **Financials**
Motion made by Trustee Kemp to accept the financial report as presented, seconded by Trustee Poole. Passed unanimously.
 6. **Bills for payment**
Motion made by President Janus to pay all bills as presented, seconded by Trustee Kemp. Passed unanimously.
 7. **Director's Report**
December's programs are wrapping up. The winter reading challenge runs January 2 through February 10. Versiti Blood Center will hold a blood drive at the Salem library on Tuesday, January 2 from 1pm-6pm. The library will be closed the following days for the holidays: December 23, 25, 30 and January 1.
 8. **Correspondence** – None
 9. **Standing committee reports**
 - a. **Asset Inventory & Facilities** – None
 - b. **Personnel & Finance – 2024 budget**
Director Briese presented the final 2024 budget. Motion made by Trustee Hendrix to approve the 2024 budget as presented, seconded by Trustee Poole. Passed unanimously.
 - c. **Policy & Services** – None
 - d. **Foundations & Memorials** – None
 10. **New business** – None
 11. **Friends of the Library report**

Trustee Czischke announced the Friends made about \$500 at the November book sale. The next book sale will be February 1-3, the annual meeting on February 9 and the Spring Bling Fling in April.

12. Date, time and location for the next meeting – Monday, January 22, 2024 at Twin Lakes at 5:30pm.

13. Adjournment

President Janus adjourned the meeting at 5:38pm.

Minutes respectfully submitted by Director Briese.