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**BOARD OF TRUSTEES**

Beth Hendrix, President  
Katie Bjorkman, Vice President  
John Poole, Treasurer  
Molly Day, Secretary  
Kathy Czischke  
Elinor Decker  
Kevin Fitzgerald  
Sue Hughes  
Sandy Verges

**Board of Trustees Meeting**  
5:30pm, Monday, November 18, 2024

**Twin Lakes Building**  
110 S. Lake Avenue, Twin Lakes, WI 53181

**LeeAnn LoCicero, Director**

24615 89th Street  
Salem, WI 53168  
(262) 843-3348 Telephone  
(262) 843-3144 Fax  
communitylib.org

**Meeting Minutes**

**Present:** President Hendrix, Trustees: Bjorkman, Day, Decker, Fitzgerald, Hughes, Poole, Verges

**Absent:** Trustee: Czischke

**Administration:** LeeAnn LoCicero, Director

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- 1. Call to order** – President Hendrix called the meeting to order at 5:30pm.
- 2. Pledge of Allegiance and Roll Call**
- 3. Minutes from the board meetings held Monday, October 28, 2024**  
Motion made by Trustee Poole to accept the minutes of the meeting held Monday, October 28, 2024, seconded by Trustee Bjorkman. Trustees Day, Fitzgerald and Hughes abstained. Motion passed.
- 4. Citizens comments** – None
- 5. Financials**  
Motion made by President Hendrix to accept the financial report as presented, seconded by Trustee Bjorkman. Passed unanimously.
- 6. Bills for payment**  
Motion made by Trustee Bjorkman to pay all bills as presented, seconded by President Hendrix. Passed unanimously.
- 7. 2025 Kenosha County Library System Library Agreement**  
Motion made by President Hendrix to approve the 2025 KCLS Library Agreement, seconded by Trustee Fitzgerald. Passed unanimously.
- 8. Director's Report**  
The October reading challenge was a great success with our patrons reading and logging over 76,000 minutes, 10,000 more minutes than last year. International Games Week and Month are held in November. Games have been set up throughout both libraries. Over 80 people have participated. The Holiday Appetizers program with Chef Susan Maddox had 35 attendees, seven of them said that this was their first time attending a library program. The Youth Services staff went to Head Start Preschool, Bristol Early Literacy Night and Salem Grade School this month. New collections have been added to Adult Services collection including Stay Sharp Kits tailored for individuals with memory loss, dementia, Alzheimer's or other cognitive challenges and Playaway Launchpads. We will be working on marketing these collections to local organizations such as the Westosha Senior Center and Senior Living. Local artists have been invited to display their art work in the Salem conference room on a monthly basis. The "Artist of the Month" for November is Maddy Asma who is a graphic designer and illustrator who lives in Kenosha. All of the Youth Services staff graduated from Playmaker University on November 16. The 15 hour course was paid for with a grant through KLCS. Adult Services staff have been training staff on the SHARE Anywhere mobile app in anticipation of marketing the app. Patrons who have been using the app said it has made using the library easier. Features of the app include renewing items, placing holds, viewing the library's calendar, searching the catalog and scanning barcodes. Our Adult and Youth Services Managers attended the Wisconsin Library Association Conference in Green

Bay, November 5-8. The Library will be closed on Thursday, November 28 for Thanksgiving.

**9. Correspondence – None**

**10. Standing committee reports**

- a. **Asset Inventory & Facilities – None**
- b. **Personnel & Finance – None**
- c. **Policy & Services – None**
- d. **Foundations & Memorials – None**

**11. New business – None**

**12. Friends of the Library report**

Director LoCicero reported the Friends book sale October 31 – November 2 did well. Tote bags were given to those who signed up to become a member. Tote bags are also being sold in the libraries. The next book sale will be in February and the Spring Bling Fling will be in April.

**13. Date, time and location for the next meeting – Monday, December 16, 2024 at Salem at 5:30pm.**

**14. Adjournment**

President Hendrix adjourned the meeting at 5:45pm.

Minutes respectfully submitted by Director LoCicero.