
BOARD OF TRUSTEES

Amee Janus, President
Beth Hendrix, Vice President
John Poole, Treasurer
Kathey Czischke, Secretary
Katie Bjorkman
Kim Chesser
Kevin Fitzgerald
Nancy Kemp
Kelly Sweeting

Board of Trustees Meeting

5:30pm, Monday, January 22, 2024

Twin Lakes Building

110 S. Lake Avenue, Twin Lakes, WI

Meeting Minutes

LeeAnn Briese, Director

24615 89th Street
Salem, WI 53168
(262) 843-3348 Telephone
(262) 843-3144 Fax
communitylib.org

Present: President Janus, Trustees: Bjorkman, Chesser, Czischke, Fitzgerald, Hendrix, Kemp, Poole

Absent: Trustees: Sweeting

Administration: LeeAnn Briese, Director

1. **Call to order** – President Janus called the meeting to order at 5:30pm.
2. **Pledge of Allegiance and Roll Call**
3. **Minutes from the board meetings held Monday, December 18, 2023**
Motion made by Trustee Fitzgerald to accept the minutes of the meeting held Monday, December 18, 2023, seconded by Trustee Bjorkman. Trustee Kemp requested a correction be made under the Friends of Library report. Trustee Czischke reported on the Friends meeting, not Trustee Kemp. Director Briese will make the correction. Passed unanimously.
4. **Citizens comments** – Various
5. **Financials**
Motion made by Trustee Fitzgerald to accept the financial report as presented, seconded by Trustee Poole. Passed unanimously.
6. **Bills for payment**
Motion made by Trustee Fitzgerald to pay all bills as presented, seconded by Trustee Kemp. Passed unanimously.
7. **Town of Randall's participation in the Community Library**
Library Board members discussed how library funding works for communities with a library and for those without a library.
8. **Director's Report**
Director Briese reviewed the 2023 Library Usage Statistics. The Department of Public Instruction's Annual Report is currently be worked on and will be presented to the Library Board at the February 26 meeting. The finance audit will begin in February. The Winter Reading Challenge runs through February 10. Patrons logged over 40,000 minutes so far. The library will be getting a new calendar software beginning in February. Library youth volunteer, Rielyn Conner assist with baby storytime twice a month at the Twin Lakes branch. She was featured in a Kenosha News article on December 26. A family program on penguins will be held on January 27 where patrons will learn about how penguins live in the Antarctic and play a virtual reality game that lets them experience life as a penguin. Another book club has been added on Thursdays evenings at the Twin Lakes branch. Storytimes, book clubs, Lego club, book subscriptions, art and craft classes continue. The blood drive held on January 2 was successful. Versiti Blood Center of WI reported that 23 units of blood were collected which will potentially save 69 lives. Staff will be participating in The Wild Wisconsin Winter Web Conference. This is a state-wide virtual conference supported by Wisconsin Library Systems. The webinars cover topics in Management, Wellbeing and Marketing.

9. Correspondence – None

10. Standing committee reports

a. Asset Inventory & Facilities – None

b. Personnel & Finance – None

c. Policy & Services – None

d. Foundations & Memorials – None

11. New business – None

12. Friends of the Library report

Trustee Czischke announced the next book sale will be February 1-3, the annual meeting will be on February 9 and the Spring Bling Fling will be in April.

13. Date, time and location for the next meeting – Monday, February 26, 2024 at Salem at 5:30pm.

14. Adjournment

President Janus adjourned the meeting at 6:44pm.

Minutes respectfully submitted by Director Briese.